





#### **DETAILS**

- To book your event, a 50% facility rental deposit is required along with a signed contract. A check, American Express, MasterCard or Visa are accepted forms of payment.
- Your booking is confirmed upon receiving both signed agreements and deposits for the Indiana State Museum and Kahn's Catering.
- > We offer 6 hour rentals beginning at 5:30 p.m.
- > To extend the time at the end of your event, the fee is \$400 per hour.
- > Parking is available in the White River State Park garage. There are two options to choose from:
- 1. Guests pay discounted rate
- 2. Client prepays for parking
- Spaces are not guaranteed. No refunds.

- > A certificate of insurance is required for all rental events at the Indiana State Museum.
- The ISMHS at times could be considered under structural or cosmetic construction. Structural and/or cosmetic changes to the Facility and its grounds include but are not limited to gallery closures, improvements to landscape, installation of art, etc. In the best efforts of the Facility, plans will be communicated as early as possible to the Client.
- Security is included
- Member Benefits may be found on our website indianamuseum.org/contribute/become-a-member

#### **HOW IT WORKS**

- Confirm your date and space for your event with your ISM event planner.
- Your ISM event planner will send you contracts for the ISMHS and Kahn's Catering to lock in your date and spaces.
- 3. Once you have signed your agreements and paid your deposits, it is time to start planning your event!

#### SOCIAL



@ISMRentals



Indiana State Museum Facility Rentals



@ISMRentals

#### CONTACT

#### Erica Leigh-Ann Montgomery

Director of Facility Rentals and Retail Operations

c: 317.619.2705

e: emontgomery@indianamuseum.org

#### Beth Breymier

Manager, Sales and Events

c: 317.233.8249

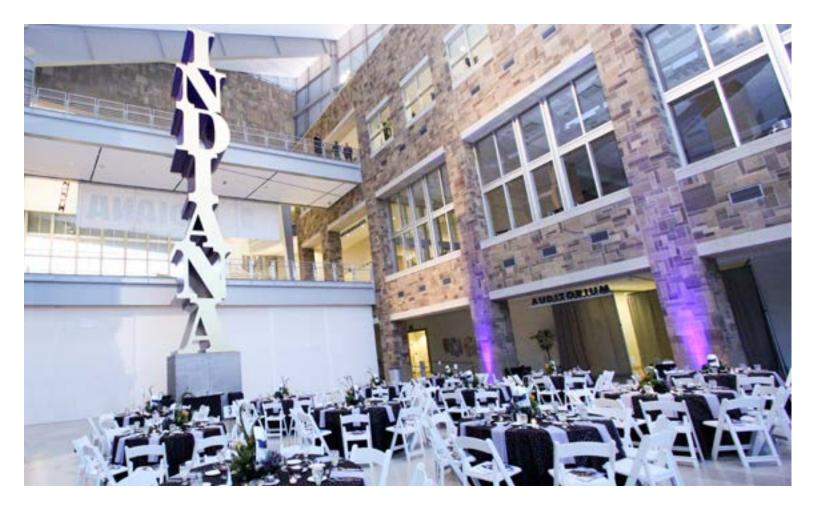
e: bbreymier@indianamuseum.org

#### Melissa Velasquez

Event Planner

e: mvelasquez1@indianamuseum.org

For more information, please contact eventplanning@indianamuseum.org. indianamuseum.org/host-an-event



### GOVERNOR FRANK & JUDY O'BANNON GREAT HALL AND BALL FAMILY TERRACE

The iconic INDIANA obelisk graces the center of the Great Hall, lending elegance and unmistakable Hoosier presence to your event. With the canal flowing outside and the breathtaking architecture indoors, this is the ideal space for a memorable reception. The adjacent Ball Family Terrace is included in rental of the Great Hall and is a good option for cocktail hour. It provides guests with spectacular views of the canal, Military Park, and the downtown Indianapolis skyline.

#### CAPACITY

Accomodates 250 guests for seated dinner and dancing 500 for dancing only.

#### **PRICING**

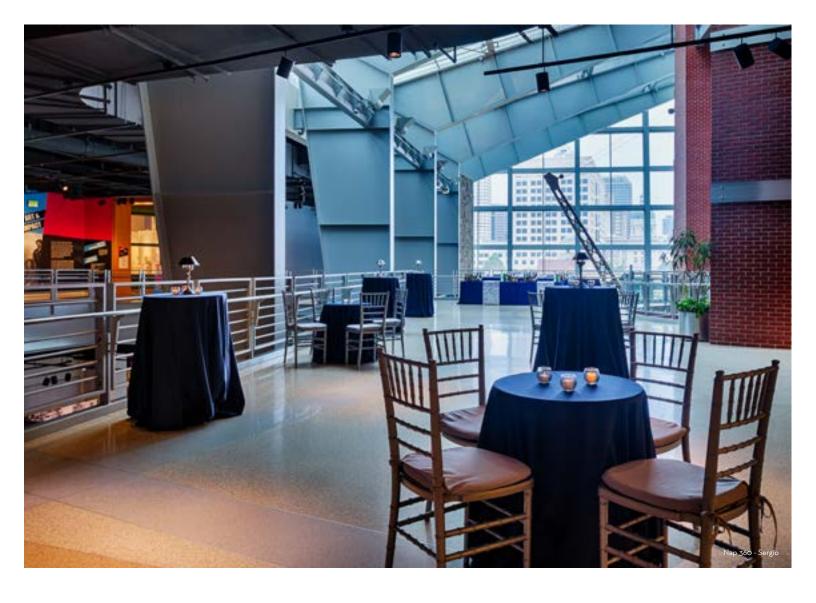
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Standard Rates	\$2,800	\$3,300	\$3,800
Holiday Rates	\$4,000	\$4,000	\$4,000
Food & Bev. Min.	\$5,000	\$7,500	\$10,000

Sun.-Thurs

Friday

Saturday

- In-house tables & chairs included.
- > Laptop, sound system and projector available for additional fee.



### RAPP RECEPTION HALL

With striking views of downtown Indianapolis, the Rapp Reception Hall's location in the heart of the museum makes it a beautiful setting for your event. Your guests will enjoy a look from the third floor down into the museum's exhibition spaces on the floors below. Depending on the museum's exhibition calendar, the three galleries surrounding the Rapp Reception Hall may be available to you as well (additional pricing varies per gallery and staffing requirements).

#### **CAPACITY**

Accommodates 100 guests for seated dinner, 250 for a cocktail reception.

#### **PRICING**

	SunThurs	Friday	Saturday
Standard Rates	\$1,400	\$1,900	\$2,300
Holiday Rates	\$2,500	\$2,500	\$2,500
Food & Bev. Min.	\$2,000	\$2,200	\$2,500

- In-house tables & chairs (banquet) included.
- > A/V equipment and special lighting available for additional fee.
- > Not available November January.
- > No candles allowed, only LED lights.

### RECEPTION





# FARMERS MARKET CAFÉ & TERRACE

The Farmers Market Café and Terrace is a wonderful contemporary space for an intimate dinner. The adjacent terrace offers a beautiful view of downtown Indianapolis, and is the perfect location for cocktail hour before moving indoors for dinner and dancing.

#### CAPACITY

Accomodates 100 guests with room for dancing

#### PRICING

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\$1,800	\$2,200	\$2,700
\$3,000	\$3,000	\$3,000
\$2,200	\$3,000	\$4,000
	\$3,000	\$1,800 \$2,200 \$3,000 \$3,000

Sun Thura Friday

Saturday

- In-house tables & silver chairs included.
- Indoor/outdoor location.
- > Personalize your photos over marketing posters for additional fee.



### L.S. AYRES TEA ROOM™

Nostalgic elegance and delicious food make the L.S. Ayres Tea Room™ a lovely venue for a range of events from luncheons to reunions, showers to holiday gatherings. A recreation of the original, your guests will be immersed in a beautiful setting throughout your event.

#### CAPACITY

Accommodates 64 guests

#### PRICING

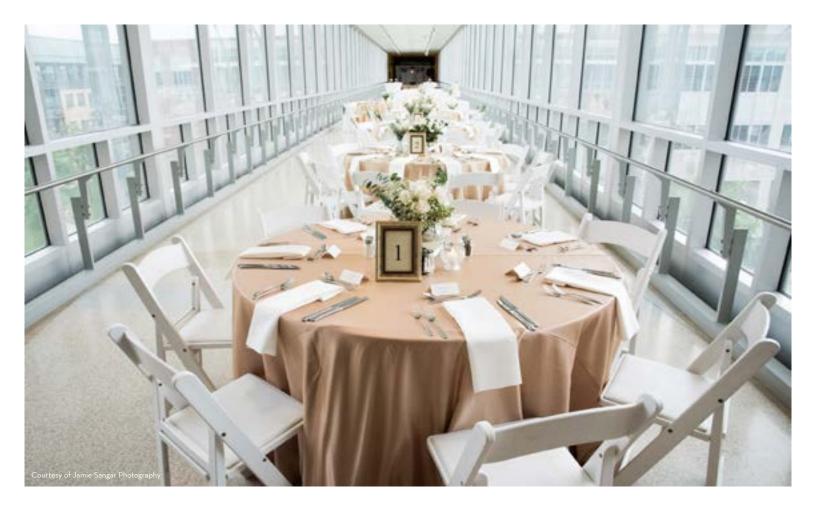
	SunI hurs	Friday	Saturday
Standard Rates	\$1,000	\$1,000	\$1,400
Holiday Rates	\$1,500	\$1,500	\$1,500
Food & Bev. Min.	\$2,000	\$2,200	\$2,500

#### **DETAILS**

- > In-house Tea Room™ inspired tables & chairs included.
- > No candles allowed, only LED lights.

Daytime rentals available from 11 a.m. - 2 p.m. for discounted rates.

Discounted museum tickets are available for groups of 15 or more for an additional fee.



## WILLIAM A. BROWNE, JR. CANAL OVERLOOK BRIDGE

The William A. Browne, Jr. Canal Overlook Bridge is a contemporary space that spans the canal and offers beautiful views of White River State Park. With all is natural light, the bridge is a beautiful location for wedding ceremonies or intimate receptions.

#### CAPACITY

Accomodates 120 guests with room for dancing. 250 cocktail reception.

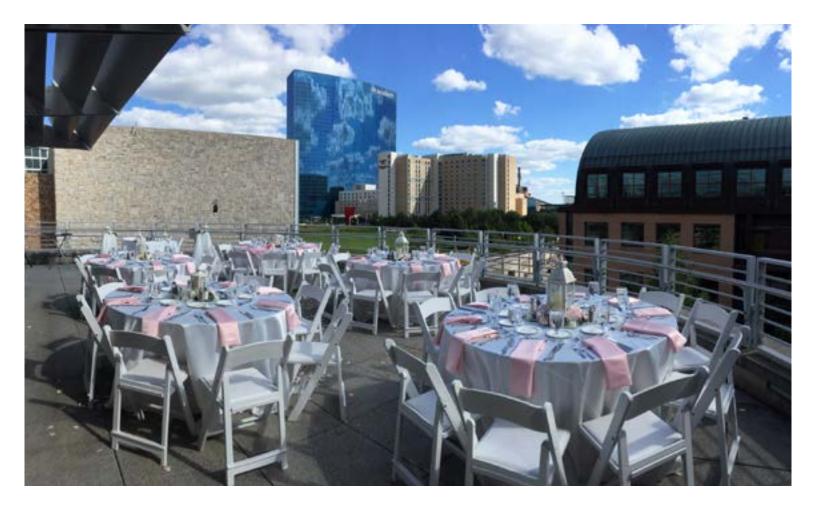
#### **PRICING**

	JuliIlluis	riiday	Saturday
Standard Rates	\$1,400	\$1,600	\$1,800
Holiday Rates	\$1,900	\$1,900	\$1,900
Food & Bev. Min.	\$2,000	\$2,200	\$2,500

Sup-Thurs Eriday

Saturday

- In-house tables & chairs included
- > A/V equipment and special lighting available for an additional fee.



### WEST CANAL TERRACE

Located on a private terrace, the West Canal Terrace offers views of the canal and White River State Park. It's a wonderful option for an intimate ceremony or reception.

#### CAPACITY

Accomodates 50 guests with room for dancing.

#### **PRICING**

	SunI hurs	Friday	Saturday
Standard Rates	\$900	\$1,100	\$1,400
Holiday Rates	\$1,500	\$1,500	\$1,500
Food & Bev. Min.	\$2,000	\$2,200	\$2,500

- In-house tables & chairs included
- Indoor location included for inclement weather
- > Rental available before and after 5 pm